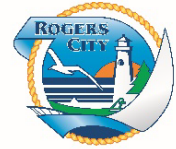


Return by Mail or Email:

City of Rogers City
City Planner
193 E Michigan Ave.
Rogers City, MI 49779

tkuznicki@rogerscity.com

**CITY OF ROGERS CITY
RESIDENTIAL PERMIT APPLICATION**



If you have any questions, please contact Toby Kuznicki at 989-734-2191 ext. 205 or email tkuznicki@rogerscity.com.

Please refer to the City of Rogers City's website at www.rogerscity.com to view the Zoning Ordinance.

THIS REQUEST WILL NOT BE PROCESSED UNTIL IT HAS BEEN VERIFIED THAT ALL OF THE REQUIRED INFORMATION IS INCLUDED IN THE APPLICATION. NO WORK, INCLUDING EARTHWORK, MAY COMMENCE UNTIL THIS APPLICATION IS APPROVED.

For Office Use Only:

Fees: _____

Application Received Stamp

Application Complete: Receival Date: _____

Application Incomplete: _____

Payment Received Stamp

Date Zoning Permit Issued: _____

Zoning Permit #: _____

PLEASE FILL IN INFORMATION BELOW THIS LINE ONLY

Section 1: Proposed Type of Work

- New Construction Addition Home Occupation
- Deck Accessory Building(s) (e.g. detached garage, shed, etc.)
- Other (please specify): _____

Section 2: Contact Information

Property Owner(s): _____

Address: _____

Phone #: _____ Email: _____

Applicant Name (if different from owner): _____

Address: _____

Phone #: _____ Email: _____

**CITY OF ROGERS CITY
RESIDENTIAL PERMIT APPLICATION**



Section 3: Property Information

Property Address: _____

Parcel ID Number: _____

Parcel ID Number: _____

Parcel ID Number: _____

Parcel ID Number: _____

Lot Size (width & depth): _____ Lot Area: _____

Zoning District: _____

Current Use(s) & Occupancy: _____

Square Footage of Existing Building(s):

Residential Structure: _____

Accessory Structure (e.g. detached garage, shed, etc.): _____

Number of Stories: _____ Floor Area per Story: _____

How is this property accessed: Public Street Private Road

Total Number of drive accesses to property: _____

**CITY OF ROGERS CITY
RESIDENTIAL PERMIT APPLICATION**



Section 4: Project Information

Proposed Construction

Describe the proposed construction and its use:

Square Footage of Proposed Building(s): _____

Proposed Number of Floors: _____ Proposed Total Height: _____

Setbacks:

Front: _____

Side: _____

Side: _____

Rear: _____

Number of Off-Street Parking Spaces: _____

**CITY OF ROGERS CITY
RESIDENTIAL PERMIT APPLICATION**



Section 5: Required Plot Plan

Please use the space below or attach a plot plan (see example below). At a minimum indicate the following:

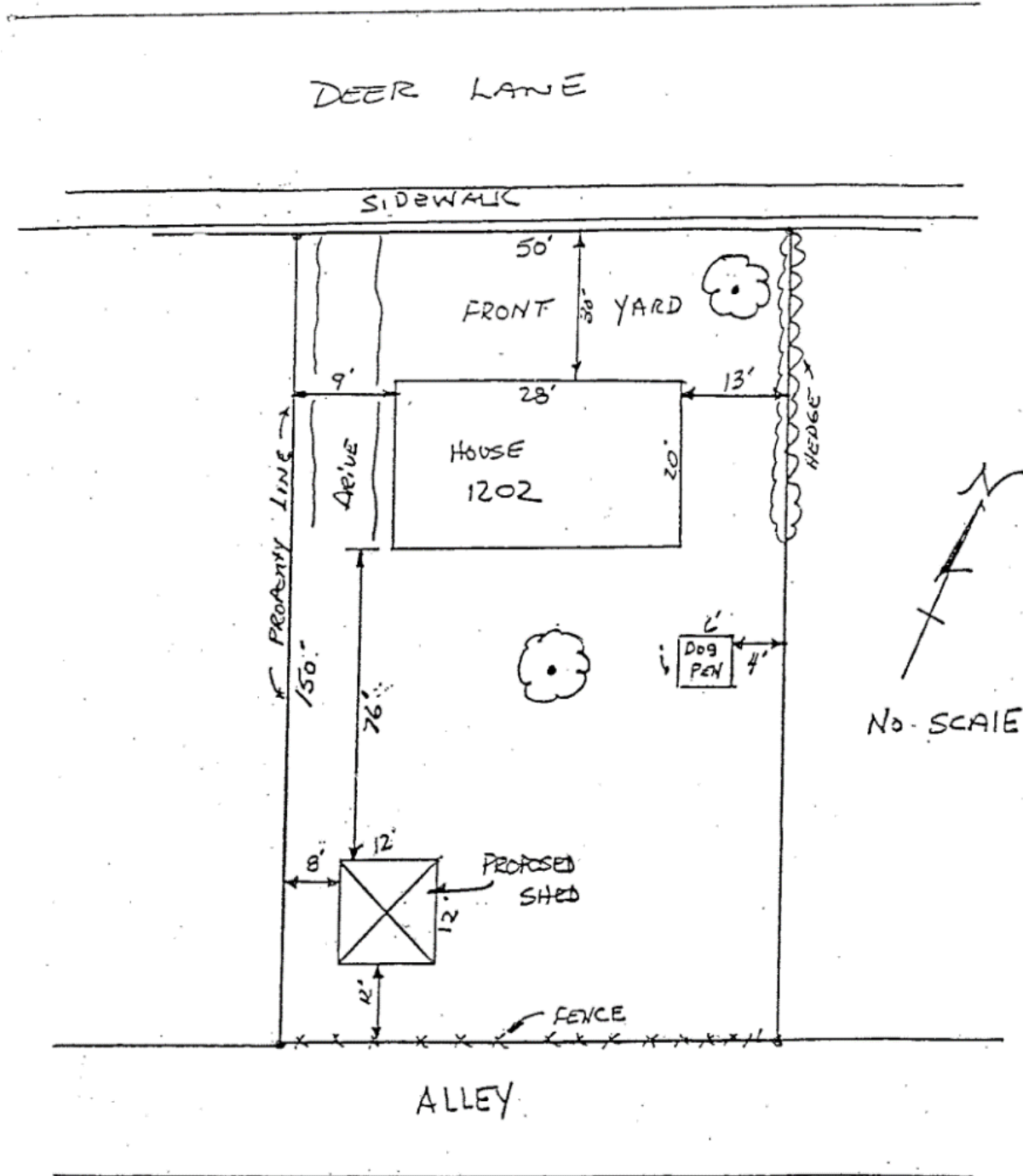
- Parcel ID Number.
- Show the location, shape, and dimensions of the lot and property lines.
- Show all required setback distances from the property lines and between structures.
- Show the location and configuration of the lot access and driveway(s).
- Show the location of all abutting rights-of-way and alleys.
- Show the location, shape, dimensions, and height of all existing and proposed structures.
- Show the north arrow.

A large, empty grid of small squares, intended for drawing a plot plan. The grid is approximately 30 units wide and 40 units high.



CITY OF ROGERS CITY
RESIDENTIAL PERMIT APPLICATION

Plot Plan Example





**CITY OF ROGERS CITY
RESIDENTIAL PERMIT APPLICATION**

Section 6: Acknowledgements & Authorizations

_____ I understand no construction in any district shall be begun, enlarged, or extended or any work commenced that will change the present use of any structure or the land without a Zoning Compliance Permit issued by the City.

Initial

_____ I certify the proposed structure(s) will conform to the setback requirements according to the Zoning Ordinance.

Initial

_____ I understand the Zoning Compliance Permit shall expire 12 months from the date of issuance.

Initial

_____ I understand this application may not cover all required permits. I am responsible for submitting plans and obtaining the required permits from the appropriate County, State, or other Agencies.

Initial

_____ As the applicant/owner, I authorize on-site inspections of the premises, both in review of the application and later to confirm compliance with the Zoning Compliance Permit. I also acknowledge the inspections are a material condition to any approval provided with the Zoning Compliance Permit.

Initial

_____ I understand that any deviation or violation of the approved plan or other conditions on the Zoning Compliance Permit may result in a **STOP WORK NOTICE** issued by the City Planner. Upon service of such notice, the Applicant/Owner or their agent(s) agree to immediately cease work on that portion of the property identified as a violation.

Initial

_____ If the applicant is not the property owner: I certify the proposed work is authorized by the property owner, and I have been empowered by the owner to make this application as the owner's representative.

Initial

_____ I understand all construction must comply with the Rogers City Zoning Ordinance.

Initial

Section 7: MISS DIG



Call the MISS DIG System at 811 three full days before you dig and after you have obtained the appropriate permits.

Section 8: Signature

I certify the above information is accurate to my fullest knowledge:

Signature of Applicant or Representative

Printed Name of Applicant or Representative

Date

OR

Signature of Property Owner

Printed Name of Property Owner

Date

**CITY OF ROGERS CITY
COMPREHENSIVE FEE, RATE AND SERVICE SCHEDULE
FOR F/Y 2023/2024**

CEMETERY

Cemetery List	\$50.00
Burial Privilege / Site Transfer	\$25.00
Purchase Price:	
Rogers City Resident	\$600.00
Non-Resident	\$1,000.00
Burial Charges: (winter defined as December 1 to March 31)	
Regular weekday	\$500.00
Saturday, Sunday, or Holiday	\$800.00
Winter weekday	\$800.00
Winter - Saturday, Sunday, or Holiday	\$1,100.00
Infant – regular weekday	\$200.00
Infant - Saturday, Sunday, or Holiday	\$250.00
Infant – winter weekday	\$400.00
Infant – winter Saturday, Sunday, or Holiday	\$500.00
Cremains – regular weekday	\$300.00
Cremains - Saturday, Sunday, or Holiday	\$400.00
Cremains – winter weekday	\$400.00
Cremains – winter Saturday, Sunday, or Holiday	\$600.00
Repairs to graves by special request	Actual Cost
Disinterment at request of gravesite owner	Actual Cost
Disinterment & re-interment at request of gravesite owner	Actual Cost

ENGINEERING DEPARTMENT

Late Fee for permits obtained after work has begun	\$35.00
Blueprint copies (24" x 36") each (old mylar prints)	\$10.00
Color 11" x 17" maps (each)	\$10.00
Color 24" x 36" maps (each)	\$15.00
Sidewalk Permit	\$15.00
Driveway extension and curb cuts permit	\$25.00
House moving	\$50.00
Inspection of sanitary sewer service construction or replacement: (inspection \$30, material costs \$336)	\$366.00
See also Planning and Zoning Department	

**CITY OF ROGERS CITY
COMPREHENSIVE FEE, RATE AND SERVICE SCHEDULE
FOR F/Y 2023/2024**

PLANNING AND ZONING

Late Fee for Permits after work has begun	\$35.00
Copy of Zoning Ordinance	\$50.00
Copy of Comprehensive Plan	\$50.00
Special Meetings	\$200.00
COMMERCIAL, INDUSTRIAL, AND MULTIFAMILY PERMITS	
Signs	\$35.00
Zoning Letter	\$35.00
Site Plan: Site Plan Review by staff	
Construction Costs between \$1 - \$10,000	\$35.00
Construction Costs between \$10,001 - \$100,000	\$150.00
Construction Costs over \$100,000 - Staff Site Plan Review and Planning Commission Site Plan Review	\$225.00
Staff and Planning Commission Site Plan Review with Special Use Permit and Public Hearing	\$300.00
Change of Use	\$35.00
Home Occupation	\$35.00
Street Name Change Request:	\$100.00
New Subdivisions:	
Preliminary plat review fee	\$300.00
Final plat review fee	Actual Cost
Construction review fee (engineering)	Actual Cost
Attorney Fee	Actual Cost
REZONING	
Requests/Ordinance and/or map change	\$300.00
VARIANCES	
Residential request	\$300.00
Multifamily, Commercial, Industrial Request	\$400.00
RESIDENTIAL PERMITS	
New Homes	\$70.00
Additions	\$35.00
Garage/Pole Barns (accessory buildings)	\$35.00

CITY OF ROGERS CITY COMPREHENSIVE FEE, RATE AND SERVICE SCHEDULE FOR F/Y 2023/2024	
<i>PLANNING AND ZONING cont.</i>	
Fences	\$25.00
Patio decks	\$25.00
Irrigation System in ROW	\$25.00
Keeping Chickens	\$25.00
<i>WASTEWATER TREATMENT/SEWER SERVICES</i>	
Connection/Tap-In Fee (To bring service to property line)	Actual Cost/ \$750.00 min.
Frontage or Area Fees: For <i>new construction</i> , Frontage or Area Fees may be charged in order to recover the costs of extending the mains and providing the service for properties that have never had sewer service previously and/or where a sewer main is presently installed to service the premises. Frontage or Area Fees will be computed based upon actual costs of providing the services, including the extension of the mains and leads to the property line. NOTE: Properties in which Special Assessments have been levied or private developers have paid for the costs of utility construction, Frontage or Area Fees may be waived.	Actual Cost
Lab analysis: Cost is per sample - per parameter	
Utilizing in-house lab(pH, TSS, CBOD, Total P, Fecal)	\$40.00 each
Utilizing commercial lab (Paragon Labs)	Cost plus 18% plus freight
Sale of supplies	Cost plus 18%
Surcharges: (For extra strength waste)	
BOD in excess of 200 mg/l	TBD on a case by case scenario at current treatment costs
Suspended Solids in excess of 200 mg/l	
Phosphorous in excess of 5 mg/l	